

Policy Subject RESIGNATIONS	Location Code 403.2	Adoption Date 4/8/91
	Rescinds/Amends	Adopted

It is the intent of the Norfolk Public Schools Board of Education to assist an employee in his or her professional growth, professional advancement, and personal needs whenever possible. To that end an employee under contract will be given fair consideration for release to pursue employment elsewhere or for other reasons set forth in the employee's request for release. Fair consideration shall mean that (1) the notice of release request shall provide adequate time to find a replacement; (2) a suitable replacement is available for contract; (3) a first year employee has executed his or her contract for at least one month and/or (4) the request for release is of such nature that immediate release is necessary. The superintendent and the board of education will consider each such request individually.